

THE UNIVERSITY OF DODOMA



Job Advertisement

The University is currently seeking qualified candidates who are willing to work under contract terms in vacant positions that exist as follows:

Post:	Tricycle Driver (Bajaji) (2 POSITIONS)
Employer:	The University of Dodoma
Duties And Responsibilities:	<ul style="list-style-type: none">i. To drive Tricycle - (Bajaji) towards approved destinations and in accordance with traffic regulations.ii. To undertake minor mechanical repairs.iii. To take Tricycle - (Bajaji) due for routine maintenance/repair to the appointed service agent.iv. To maintain Tricycle - (Bajaji) log books.v. To make pre-inspection to the assigned Tricycle - (Bajaji) prior travelling and report mechanical damages/defects.vi. To ensure safety and cleanliness of the Tricycle - (Bajaji) at all times.vii. To exercise duty of care of the disabledviii. To report promptly accidents or incidents involving the Tricycle - (Bajaji) to the relevant authority.ix. To perform any other duties as may be assigned by the immediate supervisor
Qualification And Experience:	Holder of National Secondary School Examination Certificate plus Driving License Class "A, A ₁ -A ₃ , and B ₁ -B ₂ " with an experience of not less than 1 year in driving Tricycle. He/she must be at the age of 18 years and not exceeding 45 years of age. He/she must have two guarantors (one civil servant and non-civil servant).
Terms And Conditions	Successful candidate will be obliged to work under contract of three (3) months which can be renewed subject to performance.
Remuneration:	PGSS 2.1

Mode of Applications	<p>Application letters with detailed curriculum vitae (CV) and copies of relevant certificate should reach the undersigned, in hard copies, not later than fourteen (14) days from the date of this advertisement.</p> <p>Please Note: Only short-listed candidates will be contacted through their addresses and/or telephone numbers. If you do not hear from us consider yourself unsuccessful.</p> <p>All Applications should be sent to: Deputy Vice Chancellor-Planning, Finance and Administration P.O. Box 259 The University of Dodoma</p>
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